

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.322.29.014.18-55

Date: 24.03.2019

To: Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government order to participate in "Exercise Coordinate Response (EX-COORES)-2019" during 01-04 April, 2019 in Singapore.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following delegation from Ministry of Disaster Management and Relief to participate in "Exercise Coordinate Response (EX-COORES)-2019" during 01-04 April, 2019 in Singapore.

Members of the Delegation:

Serial No	Name and Designation	Remarks
01	Mr. Mohammed Enamur Rahman State Minister Ministry of Disaster Management and Relief	Head of Delegation
02	Mr. Abu Syed Mohammad Hashim Director General (Additional Secretary) Department of Disaster Management	Member
03	Mr. Utpal Kumar Das Additional Secretary Ministry of Disaster Management and Relief	Member
04	Mr. M Khalid Mahmood Joint Secretary Ministry of Disaster Management and Relief	Member
05	Mr. A.T.M Kamrul Islam Tang Director (Joint Secretary) Department of Disaster Management	Member
06	Mr. Ajay Kumar Chakraborty Deputy Secretary Ministry of Disaster Management and Relief	Member
07	Mr. Shameem Ahammad APS to State Minister Ministry of Disaster Management and Relief	Member
08	Mr. Shyamal Sarkar President Bangladesh Secretariat Reporter's Forum	Member
09	Mr. Mohammad Ekramul Haque Project Implementation Officer Department of Disaster Management	Member

2. The terms and conditions:

- a. The delegation (except delegation serial no: 06) will start their journey from Dhaka on a convenient date near to 31 March 2019 or nearer date and return to Dhaka on 05 April 2019 or nearer date. Mention that, Mr. Ajay Kumar Chakraborty, Deputy Secretary, Ministry of Disaster Management and Relief will start his journey from Dhaka on 28 March 2019 or nearer date and return to Dhaka on 05 April 2019 or nearer date.
- b. The period of this visit and the time spent for travel and transit will be treated as on duty.
- c. They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.
- d. i) All expenses for member no 1-7 & 9 will be borne from the budget of MoDMR.
ii) All expenses for member no 8 will be borne from UNDP's NRP project.


3. This order is issued with the approval of the competent authority.



Sd/-
(Mohammed Shakhir Ahmmed Chowdhury)
Deputy Secretary
Tel: +88-02-9546054
E-mail: dstraining@modmr.gov.bd

Copy Forwarded for kind information and necessary action to (not according to seniority) :

1. Mr. Mohammed Enamur Rahman, State Minister, Ministry of Disaster Management and Relief, Dhaka.
2. H.E. High Commissioner, Consulate of the Republic of Singapore in Dhaka, house# 15, Road# 68 A, Gulshan-2, Dhaka-1212.
3. H.E. High Commissioner, High Commission for the people's Republic of Bangladesh, Singapore, 91 Bencoolen Steet, 06-01 Sunshin Plaza, Singapore-189552.
4. Mr. Abu Syed Mohammad Hashim, Director General (Additional Secretary), Department of Disaster Management, Mohakhali 92-93 C/A, Dhaka.
5. Mr. Utpal Kumar Das, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
6. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
7. Director General, Immigration and Passport, Agargaon, Dhaka.
8. Mr. M Khalid Mahmood, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
9. Mr. A.T.M Kamrul Islam Tang, Director (Joint Secretary), Department of Disaster Management, Mohakhali 92-93 C/A, Dhaka.
10. Joint Secretary (Training/Services), Ministry of Disaster Management and Relief, Dhaka.
11. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Mr. Ajay Kumar Chakraborty, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. PS to Hon'ble Speaker, Bangladesh National Parliament.
15. PS to Hon'ble State Minister, Ministry of Disaster Management and Relief, Dhaka.
16. PS to Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
17. PS to Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
18. PS to Senior Secretary, Ministry of Foreign Affairs/Ministry of Disaster Management and Relief, Dhaka.
19. PS to Secretary, Ministry of Public Administration/Public Security Division/Security Services Division, Ministry of Home Affairs/Prime Minister's Office/Bangladesh National Parliament Secretariat, Dhaka.
20. Mr. Shameem Ahammad, APS to State Minister, Ministry of Disaster Management and Relief, Dhaka.
21. Mr. Shyamal Sarkar, President, Bangladesh Secretariat Reporter's Forum.
22. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
23. Protocol Officer.....(All), Ministry of Disaster Management and Relief, Dhaka.
24. Mr. Mohammad Ekramul Haque, Project Implementation Officer, Department of Disaster Management, Mohakhali 92-93 C/A, Dhaka.
25. PA to Additional Secretary (Admin/Training), Ministry of Disaster Management and Relief, Dhaka.


24.03.2019
(Mohammed Shakhir Ahmmed Chowdhury)
Deputy Secretary