

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.322.15.029.15-64

Date: 04.04.2019

To: Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government order to participate in "Global Platform for Disaster Risk Reduction (GPDRR)" during 13-17 May, 2019 in Geneva, Switzerland.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following delegation from Ministry of Disaster Management and Relief to participate in "Global Platform for Disaster Risk Reduction (GPDRR)" during 13-17 May, 2019 in Geneva, Switzerland.

Members of the Delegation:

Sl. No	Name and Designation	Financing Organization
01	Mr. Mohammed Enamur Rahman, Hon'ble State Minister, Ministry of Disaster Management and Relief	Ministry of Disaster Management Relief
02	Mr. A B Tajul Islam, MP, Hon'ble Chairman, Parliamentary Standing Committee on Ministry of Disaster Management and Relief	Ministry of Disaster Management Relief
03	Ms. Saima W Hossain, Chief Advisor, National Task Force on Disability Inclusive Disaster Risk Management and Focal Point, Advocacy Group on Disability Inclusive Disaster Risk Management	JICA
04	Mr. Md. Shah Kamal, Senior Secretary, Ministry of Disaster Management and Relief	JICA
05	Mr. M. Shameem Ahsan, H.E. Ambassador, Embassy of People's Republic of Bangladesh in Switzerland	--
06	Mr. Md. Mohsin, Additional Secretary, Ministry of Disaster Management and Relief	JICA
07	Mr. Md. Nazrul Islam, Director General, Economic Affairs Wing, Ministry of Foreign Affairs	Ministry of Foreign Affairs
08	Mr. Ahmadul Haque, Director (Deputy Secretary), Cyclone Preparedness Programme	BDRCS, IFRC and American Redcross
09	Mr. Md. Harun Or Rashid, PS to State Minister (Deputy Secretary), Ministry of Disaster Management and Relief	Ministry of Disaster Management Relief
10	Ms. Nazish Arman, Co-ordinator, Content Development, Shuchona Foundation	UNDP
11	Mr. A H M Noman Khan, Executive Director, Centre for Disability in Development (CDD)	CDD
12	Mr. Nazmul Bari, Director, Centre for Disability in Development (CDD)	CDD
13	Mr. Broja Gopal Saha, Assistant Director, Centre for Disability in Development (CDD)	CDD
14	Mr. Md. Kamal Hossain, Project Manager, National Resilience Programme, Department of Disaster Management part	CBM International

2. **The terms and conditions:**

- a. The delegation will start their journey from Dhaka on a convenient date near to 12 May, 2019 or nearer date and return to Dhaka on 18 May, 2019 or nearer date. The period of this visit and the time spent for travel and transit will be treated as on duty.
- b. The period of this programme and the time spent for travel and transit will be treated as on duty;
- c. They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.

3. This order is issued with the approval of the competent authority.



Sd/-
(Mohammed Shakhir Ahmmed Chowdhury)
Deputy Secretary
Tel: +88-02-9546054
E-mail: dstraining@modmr.gov.bd

Copy Forwarded for kind information and necessary action to (not according to seniority) :

01. Mr. Mohammed Enamur Rahman, Hon'ble State Minister, Ministry of Disaster Management and Relief, Dhaka.
02. Mr. A B Tajul Islam, MP, Hon'ble Chairman, Parliamentary Standing Committee on Ministry of Disaster Management and Relief, Dhaka.
03. Ms. Saima W Hossain, Chief Advisor, National Task Force on Disability Inclusive Disaster Risk Management and Focal Point, Advocacy Group on Disability Inclusive Disaster Risk Management.
04. Mr. Md. Shah Kamal, Senior Secretary, Ministry of Disaster Management and Relief, Dhaka.
05. H.E. Ambassador, Embassy of Switzerland in Bangladesh, Bay's Edgewater, 8th Floor, Plot 12, North Avenue, Gulshan 2, Dhaka 1212.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Mr. M. Shameem Ahsan, H.E. Ambassador, Embassy of Peoples' Republic of Bangladesh in Switzerland.
08. Mr. Md. Mohsin, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
09. Mr. Md. Nazrul Islam, Director General, Economic Affairs Wing, Ministry of Foreign Affairs, Dhaka.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
11. H.E. Consular, Bangladeshi Consulate in Geneva, Switzerland, Rue de Lausanne 65, 1202 Genève, Switzerland.
12. Joint Secretary (Training/Services), Ministry of Disaster Management and Relief, Dhaka.
13. Director (Europe), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Mr. Ahmadul Haque, Director (Deputy Secretary), Cyclone Preparedness Programme.
16. Mr. Md. Harun Or Rashid, PS to State Minister (Deputy Secretary), Ministry of Disaster Management and Relief, Dhaka.
17. PS to Hon'ble Speaker, Bangladesh National Parliament.
18. PS to Hon'ble State Minister, Ministry of Disaster Management and Relief, Dhaka.
19. PS to Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
20. PS to Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
21. PS to Senior Secretary, Ministry of Foreign Affairs/Ministry of Disaster Management and Relief, Dhaka.
22. PS to Secretary, Ministry of Public Administration/Public Security Division/Security Services Division, Ministry of Home Affairs/Prime Minister's Office/Bangladesh National Parliament Secretariat, Dhaka.
23. Ms. Nazish Arman, Co-ordinator, Content Development, Shuchona Foundation.
24. Mr. A H M Noman Khan, Executive Director, Centre for Disability in Development (CDD).
25. Mr. Nazmul Bari, Director, Centre for Disability in Development (CDD).
26. Mr. Broja Gopal Saha, Assistant Director, Centre for Disability in Development (CDD).
27. Mr. Md. Kamal Hossain, Project Manager, National Resilience Programme, Department of Disaster Management part.
28. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
29. Protocol Officer.....(All), Ministry of Disaster Management and Relief, Dhaka.
30. PA to Additional Secretary (Admin/Training), Ministry of Disaster Management and Relief, Dhaka.


(Mohammed Shakhir Ahmed Chowdhury)
Deputy Secretary