

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.034.11.201

Date- 19-08-2019

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Health Emergencies in Large Populations (H.E.L.P.)" from 09-20 September 2019, in Honolulu, Hawaii, USA.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Ranjit Kumar Sen *ndc*, Additional Secretary, Ministry of Disaster Management and Relief to participate in "Health Emergencies in Large Populations (H.E.L.P.)" from 09-20 September 2019, in Honolulu, Hawaii under the following terms and conditions:

- a. The period of this program and the time spent for travel and transit will be treated as on duty.
 - b. He will draw his pay & allowances in local currency; no part of it shall be drawn in foreign currency.
 - c. The US Government will bear economy class air ticket, lodging and meals of the participation. Additional expenses of the participant will be borne by The Government of Bangladesh as per existing rules.
 - d. He will leave Dhaka for Honolulu, Hawaii on 08 September 2019 or on a nearer date and will leave Honolulu, Hawaii for Dhaka on 21 September 2019 or on a nearer date.
 - e. He will not be allowed to stay abroad more than the approved period.
 - f. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of his return to the country.
02. This order is issued with approval of the competent authority.

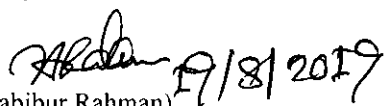
Sd/-
(Habibur Rahman)
Deputy Secretary
Tel: +88-02-9546054
E-mail: dstraining@modmr.gov.bd

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Copy forwarded for kind information and necessary action: (Not according to seniority):

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
02. Secretary, Ministry of Public Administration, Dhaka.
03. Secretary, Security Services Division/Public Security Division, Ministry of Home Affairs, Dhaka.
04. H.E. Ambassador, The Embassy of Bangladesh in Washington, DC 3510 International Drive NW, Washington, DC 20008, USA.
05. H.E. Ambassador, Embassy of The United States of America in Bangladesh, Madani Avenue, Baridhara, Dhaka-1212.
06. Mr. Ranjit Kumar Sen *ndc*, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
07. Director General, Immigration and Passports, Agargaon, Dhaka.
08. Director General (Consular), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. PS to State Minister, Ministry of Disaster Management and Relief, Dhaka.
11. PS to Senior Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
13. PO to Additional Secretary (Training/Administration), Ministry of Disaster Management and Relief, Dhaka.


(Habibur Rahman)
Deputy Secretary