

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.250.24.008.15-145

Date: 26.06.2019

Government Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following delegation to participate in a training under "Strengthening of Ministry of Disaster Management and Relief Program Administration (SMoDMRPA)" Project to be held in Vietnam from 07-20 July, 2019.

Members of the Delegation:

Sl. No	Name and Designation	Remarks
01	Mr. Mohammad Shahabuddin, Deputy Director (Deputy Secretary) Department of Disaster Management	Team Leader
02	Mr. Md. Moniruzzaman, Deputy Director (Deputy Secretary) Department of Disaster Management	Member
03	Mr. Abdullah Al Arif, Deputy Secretary Ministry of Disaster Management and Relief	Member
04	Ms. Syeda Meharun Nessa Kabir, Deputy Director (Deputy Secretary) Department of Disaster Management	Member
05	Ms. Lutfun Nahar, Deputy Director (Deputy Secretary) Department of Disaster Management	Member
06	Mr. Md. Masudur Rahman Biswas, Senior Assistant Secretary Ministry of Disaster Management and Relief	Member
07	Mr. Mohammad Hossain, District Relief and Rehabilitation Officer Mymensingh	Member
08	Mr. Mohammed Tayab, District Relief and Rehabilitation Officer Bandarban	Member
09	Mr. Md. Rezaul Karim, Project Implementation Officer Hajigonj, Chadpur	Member
10	Mr. Md. Zahid Hasan Khan, Project Implementation Officer Hatia, Noakhali	Member

2. **The terms and conditions:**

- a. The period of this training and the time spent for travel and transit will be treated as on duty;
- b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency;
- c. "Strengthening of Ministry of Disaster Management and Relief Program Administration (SMoDMRPA)" Project will bear all the expenses of the participation.
- d. They will leave Dhaka for Vietnam on 06 July, 2019 or on a nearer date and will leave Vietnam for Dhaka on 21 July, 2019 or on a nearer date;
- e. They will not be allowed to stay abroad more than the approved period;



- f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of his return in the country.
3. This order is issued with the approval of the competent authority.

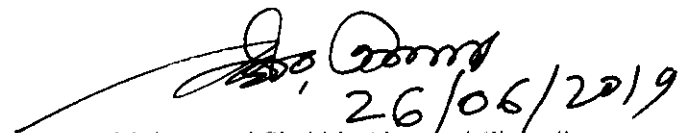
Sd/-
(Mohammed Shakhir Ahmmed Chowdhury)
Deputy Secretary
Tel: +88-02-9546054
E-mail: dstraining@modmr.gov.bd

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Copy Forwarded for kind information and necessary action to (not according to seniority) :

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
02. Secretary, Ministry of Public Administration, Dhaka.
03. Secretary, Security Services Division/Public Security Division, Ministry of Home Affairs, Dhaka.
04. I.I.E. Ambassador, Embassy of Vietnam in Bangladesh, No. 14 C.W.S (B) Road 33/24, Gulshan Model Town, Dhaka-1212.
05. I.I.E. Ambassador, Embassy of People's Republic of Bangladesh in Vietnam, Villa # D6B-05, Vuon Dao Compound, Subway # 675 Lac Long Quan, Tay Ho, Hanoi, Vietnam.
06. Director General, Department Of Disaster Management, Dhaka.
07. Director General, Immigration and Passports, Agargaon, Dhaka.
08. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
09. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Deputy Commissioner, Mymensingh / Bandarban.
12. PS to State Minister, Ministry of Disaster Management and Relief, Dhaka.
13. PS to Senior Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. Mr. Mohammad Shahabuddin, Deputy Director (Deputy Secretary), Department of Disaster Management, Dhaka.
15. Mr. Md. Moniruzzaman, Deputy Director (Deputy Secretary), Department Of Disaster Management, Dhaka.
16. Mr. Abdullah Al Arif, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
17. Ms. Syeda Meharun Nessa Kabir, Deputy Director (Deputy Secretary), Department Of Disaster Management, Dhaka.
18. Ms. Lutfun Nahar, Deputy Director (Deputy Secretary), Department Of Disaster Management, Dhaka.
19. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
20. Mr. Md. Masudur Rahman Biswas, Senior Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka.
21. District Relief and Rehabilitation Officer, Chadpur / Noakhali.
22. Mr. Mohammad Hossain, District Relief and Rehabilitation Officer, Mymensingh.
23. Mr. Mohammed Tayab, District Relief and Rehabilitation Officer, Bandarban.
24. Mr. Md. Rezaul Karim, Project Implementation Officer, Hajigonj, Chadpur.
25. Mr. Md. Zahid Hasan Khan, Project Implementation Officer, Hatia, Noakhali.
26. PO to Additional Secretary (Administration/Training), Ministry of Disaster Management and Relief, Dhaka.


(Mohammed Shakhir Ahmmed Chowdhury)
Deputy Secretary