

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
www.modmr.gov.bd

Memo No-51.00.0000.250.25.005.17-

Date- 29/11/2017

To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Third Session of the Regional Consultative Group on Humanitarian Civil-Military Coordination for Asia and the Pacific" to be held in Singapore from 05-06 December, 2017.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of (1) Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief & (2) Mr. Md. Mohsin, Joint Secretary, Ministry of Disaster Management and Relief to participate in "Third Session of the Regional Consultative Group on Humanitarian Civil-Military Coordination for Asia and the Pacific" in Singapore from 05-06 December, 2017 under the following terms and conditions:

- a. While participating in the session on journey to & from they will be treated as on duty.
  - b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
  - c. Organizing authority will bear all the expenses of the participations. If the organizer doesn't bear the expenses of Secretary according to his entitlement, rest of the expenses will be borne by Government of Bangladesh as per existing rules.
  - d. They will leave Dhaka for Singapore on 04 December, 2017 or on a nearer date and will leave, Singapore for Dhaka on 07 December, 2017 or on a nearer date.
  - e. Daughters of Mr. Md. Shah Kamal, Fariha Kamal and Labiba kamal will be accompanied with him. Expenses of their visit will be borne by him.
02. This order is issued with approval of the competent authority.


Sd/-  
(Sultana Sayeeda)  
Deputy Secretary (Training)  
Tel: +88-02-9555088  
e-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.25.005.17-232

Date- 29/11/2017

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Cabinet Secretary, Cabinet Devison/Principal Secretary, Prime Minister's Office, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Dhaka.
03. Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief, Dhaka.
04. Secretary, Ministry of Foreign Affairs/Home Affairs, Dhaka.
05. H.E. High Commissioner, Consulate of the Republic of Singapore in Dhaka, house# 15, Road# 68/A, Gulshan-2, Dhaka-1212.
06. H.E. High Commissioner, High Commission for the people's Republic of Bangladesh, Singapore, 91 Bencoolen Steet, 06-01 Sunshin Plasa, Singapore-189552.
07. Director General, Immigration and Passport, Agargaon, Dhaka.
08. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
09. Mr. Md. Mohsin, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
10. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
15. Fariha Kamal, Daughter of Mr. Md. Shah Kamal.
16. Labiba kamal, Daughter of Mr. Md. Shah Kamal.

  
29/11/17  
(Sultana Sayeeda)  
Deputy Secretary (Training)