

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.250.25.023.16(Part-1)-147

Date: 10.06.2018

To: Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Mid-term Consultation of the Regional Consultative Group (RCG) on Humanitarian Civil-Military Coordination for Asia and the Pacific" during 20-22 June, 2018 in Bangkok, Thailand and visit Thailand and Indonesia for "the Evaluation of Training Courses on Disaster Risk Reduction and Management under AIT, Thailand" during 23-28 June, 2018.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officials from Ministry of Disaster Management and Relief to participate in "Mid-term Consultation of the Regional Consultative Group (RCG) on Humanitarian Civil-Military Coordination for Asia and the Pacific" during 20-22 June, 2018 in Bangkok, Thailand and visit Thailand and Indonesia for "the Evaluation of Training Courses on Disaster Risk Reduction and Management under AIT, Thailand" during 23-28 June, 2018 in compliance with the terms and conditions described in para 2.

Officials Serial No	Name and Designation	Period and Programme
1	Mr. Md. Shah Kamal Secretary Ministry of Disaster Management and Relief	(i) 20-22 June, 2018 for RCG event in Thailand (ii) 23-28 June, 2018 for Evaluation of Training Courses on Disaster Risk Reduction and Management in Thailand and Indonesia
2	Mr. Abu Syed Mohammad Hashim Director (Additional Secretary) Department of Disaster Management	23-28 June, 2018 for Evaluation of Training Courses on Disaster Risk Reduction and Management in Thailand and Indonesia
3	Mr. Md. Zakir Hossain Akanda Additional Secretary Ministry of Disaster Management and Relief	23-28 June, 2018 for Evaluation of Training Courses on Disaster Risk Reduction and Management in Thailand and Indonesia
4	Mr. Md. Mohsin Additional Secretary Ministry of Disaster Management and Relief	(i) 20-22 June, 2018 for RCG event in Thailand (ii) 23-28 June, 2018 for Evaluation of Training Courses on Disaster Risk Reduction and Management in Thailand and Indonesia

2. The terms and conditions:

- a. (i) Officials serial no 1 & 4 will start their journey from Dhaka for Thailand and Indonesia on a convenient date near to 19 June, 2018 and return to Dhaka on 29 June, 2018 or nearer date.
(ii) Officials serial no 2 & 3 will start their journey from Dhaka for Thailand and Indonesia on a convenient date near to 22 June, 2018 and return to Dhaka on 29 June, 2018 or nearer date.
- b. The period of those visits and the time spent for travel and transit will be treated as on duty.
- c. They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.
- d. (i) All the expenses for the officials of RCG event will be borne by the organizing authority, if the organizer doesn't bear any expenses according to their entitlement, rest of the expenses will be borne by the Government of Bangladesh as per existing rules.
(ii) All the expenses for the officials of Evaluation programme will be borne from MoDMR's Code no. "4840-Training expenses" of 2016-2017.



- e. They will not be allowed to stay abroad more than the approved period.
- f. They will submit their reports on the visit within 15 (Fifteen) days after their return from the visit.

3. This order is issued with the approval of the competent authority.

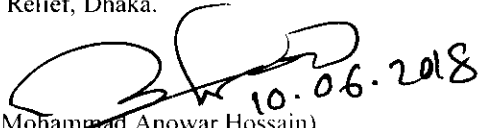
Sd/-
(Mohammad Anowar Hossain)
Senior Assistant Secretary
Tel: +88-02-9546054
E-mail: sastraining@modmr.gov.bd

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Date: 10.06.2018

Copy Forwarded for kind information and necessary action to (not according to seniority) :

01. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Dhaka.
03. Secretary, Ministry of Foreign Affairs, Dhaka.
04. Secretary, Security Services Division/Public Security Division, Ministry of Home Affairs, Dhaka.
05. Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief, Dhaka.
06. H.E. Ambassador, Thai Embassy in Dhaka, Bangladesh, House No. 14, Road No. 11, Baridhara, Dhaka-1212.
07. H.E. Ambassador, Indonesian Embassy in Dhaka, Road No. 53 Plot No. 14 Gulshan – 2, Dhaka-1212.
08. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Thailand, 47/8, Ekamai Soi 30, Sukhumbit 63, Bangkok 10110, Thailand.
09. H.E. Ambassador, Bangladesh Embassy in Jakarta, Indonesia, Jalan Karang Asem Utara, Blok- C4, No-12, Kav 42, Kuningan, Jakarta Selatan 12950, Indonesia.
10. Mr. Abu Syed Mohammad Hashim, Director (Additional Secretary), Department of Disaster Management, Dhaka.
11. Mr. Md. Zakir Hossain Akanda, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. Mr. Md. Mohsin, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
14. Director General, Immigration and Passports, Agargaon, Dhaka.
15. Dr. Jonathan Shaw, Executive Director, Asian Institute of Technology (AIT), P.O. Box 4, Klong Nueng, Klong Luang, Pathumthani 12120, Thailand.
16. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
17. Director, Hazrat Shahjalal International Airport, Dhaka.
18. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
19. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
20. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
21. Protocol Officer.....(All), Ministry of Disaster Management and Relief, Dhaka.


(Mohammad Anowar Hossain)
Senior Assistant Secretary
10.06.2018

