

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.250.25.023.16- 146

Date: 06.06.2018

To: Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul-Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Training Course on Disaster Risk Reduction and Management" during 20-29 June, 2018 in Thailand and Indonesia.

The undersigned is directed to convey the sanction of the Ministry of Disaster Management and Relief, Government of the People's Republic of Bangladesh in favour of the following officials to participate in "Training Course on Disaster Risk Reduction and Management under AIT Thailand" during 20-29 June, 2018 in Thailand and Indonesia.

Name of the participants:

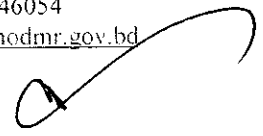
No	Name and Designation	Remarks
1	Mr. Shah Rezwon Hayat, Joint Secretary, Ministry of Disaster Management and Relief	Team Leader
2	Mr. Tahmid Hasnat Khan, Deputy Secretary, Ministry of Disaster Management and Relief	Member
3	Mr. Mohd. Aminul Islam, Deputy Secretary, Ministry of Disaster Management and Relief	Member
4	Ms. Naila Ahmed, Deputy Secretary, Ministry of Disaster Management and Relief	Member
5	Mr. Mohammad Manirul Islam, Deputy Secretary, Ministry of Disaster Management and Relief	Member
6	Ms. Syeda Meharun Nessa Kabir, Deputy Director (Deputy Secretary), Department of Disaster Management	Member
7	Mr. Md. Shafiur Rahman, Administrative Officer, Ministry of Disaster Management and Relief	Member
8	Mr. Sukumar Bikash Nath, Personal Officer, Ministry of Disaster Management and Relief	Member

2. The terms and conditions are as follows:

- While participating the training and on journey to & from, they will be treated as on duty.
- They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.
- All the expenses in this regard will be borne from MoDMR's Code no. "4840-Training expenses" of 2016-2017.
- They will leave Dhaka for Thailand on 19th June 2018 or on a nearer date and will leave for Dhaka on 30th June, 2018 or on a nearer date.
- They will not be allowed to stay abroad more than the approved period.
- They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of their return in the country.

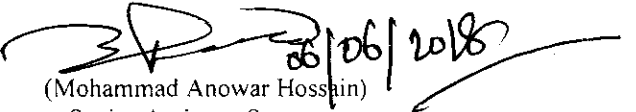
3. This order is issued with the approval of the competent authority.

Sd/-
(Mohammad Anowar Hossain)
Senior Assistant Secretary
Tel: +88-02-9546054
E-mail: sastraining@modmr.gov.bd



Copy Forwarded for kind information and necessary action to (not according to seniority) :

01. Senior Secretary, Ministry of Public Administration, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. Secretary, Security Services Division/Public Security Division, Ministry of Home Affairs, Dhaka.
04. H.E. Ambassador, Thai Embassy in Dhaka, Bangladesh, House No. 14, Road No. 11, Baridhara, Dhaka-1212.
05. H.E. Ambassador, Bangladeshi Embassy in Jakarta, Indonesia, Jalan Karang Asem Utara, Blok C4, No-12, Kav 42, Kuningan, Jakarta Selatan 12950, Indonesia.
06. H.E. Ambassador, Indonesian Embassy in Dhaka, Road No. 53 Plot No. 14 Gulshan – 2, Dhaka 1212.
07. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Thailand, 47/8, Ekamai Soi 30, Sukhumbit 63, Bangkok 10110, Thailand.
08. Director General, Department of Disaster Management, Dhaka.
09. Director General (Counselor), Ministry of Foreign Affairs, Dhaka.
10. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
11. Mr. Shah Rezwon Hayat, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Mr. Tahmid Hasnat Khan, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
15. Ms. Naila Ahmed, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
16. Mr. Md. Aminul Islam, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
- ✓ 17. Mr. Mohammad Manirul Islam, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
18. Ms. Syeda Meharun Nessa Kabir, Deputy Director (Deputy Secretary), Department of Disaster Management, Dhaka.
19. Mr. Md. Shafiur Rahman, Administrative Officer, Ministry of Disaster Management and Relief, Dhaka.
20. Mr. Sukumar Bikash Nath, Personal Officer, Ministry of Disaster Management and Relief, Dhaka.
21. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).


(Mohammad Anowar Hossain)
Senior Assistant Secretary